(16)

(Affiliated by Tribhuvan University)

Shree Narad Adarsha Education Campus

Chaudandigadhi Municipality, Basaha

Udayapur

Estd. 2060

Letter No.: 081/082

Ref. No. : 55

Date : 2082/02/28

The Chairperson,
Educational Quality Assurance and Accreditation Council,
University Grants Commission,
Sanothimi, Bhaktapur, Nepal.

Subject: Letter of Intent to Participate in the Quality Assurance and Accreditation Process.

Dear Sir/Madam,

In reference to the decision taken by the Campus Management Committee/Board of Directors, we would like to submit our application to participate in Quality Assurance and Accreditation (QAA) process. With this letter we have submitted our Letter of Intent (LoI) in the format provided by the Educational Quality Assurance and Accreditation Council (EQAAC) for approval. In the meantime, we declare that the data and information inserted in the LoI are authentic upto the institutional records and knowledge.

We express our institutional commitment to submit the Self-Study Report (SSR) within the stipulated time.

Sincerely Yours,

Raj Kumar Rai
Campus Chief

.....

Authorized Signature

Title, Name and Designation of the Signatory: Raj Kumar Rai

Name of the Institution: Narad Adarsha Education Campus Chaudangadhi Municipability. Basaha-4.Udayapur

Date: 2082/02/28

Official Seal:

Phone No. : 9842958892, Email : naradadarsha60@gmail.com

Form to be submitted by HEIs as a Letter of Intent (LOI)
to participate in the QAA process

University Grants Commission

A. INSTITUTIONAL PROFILE of Higher Education Institutions: ** Denotes Compulsory*

A1. General Information*

Name of the Institution* **Supporting Documents required:**	**Narad Adarsha Education Campus**
Date of Establishment*	06/11/2003(dd/mm/yyyy) AD 20/07/2060 (dd/mm/yyyy) BS
NHEP Number (National Higher Education Provider Number) (a unique code / permanent Number given by the University Grants Commission)	…….. NHEP Number
Date of Registration on to National Registry of Higher Education Institutions maintained at UGC	…… …..(dd/mm/yyyy) AD …….. (dd/mm/yyyy) BS
Address of Location	
Province*:	Koshi
District*:	Udayapur
Name of the Local Government Unit*:	Chaudandigadhi municipality
Ward Number*:	four
Place /Locality / Tole Name*:	Barkhedanda
Street name / Street Address:	Barkhedanda
Building Number:	……
Status of locality*:	Chaudandigadhi Municipality
Ecological Belts*	Inner terai
Postal Address*:	……

P O Box:	.....
Telephone Number:	035620288
Mobile Number of institution*:	9814705753
Fax Number:	.....
Institutions E-mail Address*:	naradadarsha60@gmail.com
Website:	www.naradcampus.edu.np
Type of Institution* (tick as appropriate)	**University:** Tribhuwan University Comprehensive University: ☐ Open / Distant Education University: ☐ Technical University (Health Academy / Technical University): ☐
	Research Institution: Research Centre: ☐ Research Laboratory: ☐
	Type of College /Campus: Constituent Campus: ☐ Technical Institute / Faculty (.....):☐ Central Department: ☐ School: ☐ Affiliated College: ☒
	Type of Affiliated College / Campus:

	Community: community ☒ Private: ☐ Trust: ☐ Affiliated to foreign university: ☐ Any Other: ☐ Specify ……
Affiliating University*	Tribhuwan University Note: If the HEI offers programs under dual or more affiliation, the HEI must be registered separately, either in different name or in different local authority. No dual or more affiliation and no overlapping of name in the same local authority is permitted. Similarly, no multiple institutions at the same premise / building / or address is permitted unless the students size of both of the institutions is over 2000.
Does the institution offers education other than higher studies (such as programs of CTEVT, Schools (11 and 12), or any other?*	Yes: ☐ No: ☒ **Note:** Higher Education Institutions are not authorized to run any other academic programs which are not considered as a part of higher education!
Financial Category*	Source of Financing of the institution (multiple responses are possible): Government Funded ☒ Self-financing/private ☐ Community ☒ Trust/welfare organization ☐ Other (please specify)……
Date of IQAC Formation*	(dd/mm/yyyy) AD 05/09/2081 **BS**
If accredited, please state the cycle*	Re-accredited ☐ Accredited ☐ Under Assessment for next cycle ☐ Under Assessment ☐

राज कुमार राई
क्याम्पस प्रमुख

	SSR Submitted ☐ Profile Only ☒ Registered in National Registry of Higher Education Provider (NHEP) ☐
Date of First Accreditation (applicable only to accredited institution)	....(dd/mm/yyyy) AD .... (dd/mm/yyyy) BS
Date of Government (MOEST) approval (applicable only to the Institution affiliated to foreign universities)	..... (dd/mm/yyyy) AD ..... (dd/mm/yyyy) BS
If the institution offers technical/professional degrees, please provide the accreditation evidences or detail list of the programs authorized to offer, from the respective Council*	..... Detail list of programs authorized to offer at the institution

A2. Information for Communication*

Designation	Name	Mobile Number	E-mail
CMC (Chair) / Board of Directors (ED)	Hideepkeshar Rai	9807890810	haidipr@naradcampus.edu.np
Campus Chief / Principal / Head	Raj Kumar Rai	9814705753	bayungraj@naradcampus.edu.np
IQAC Coordinator	Dhruba raj Rai	9842958892	dhrubarajrai16@naradcampus.edu.np
EMIS Coordinator	Nagendra bahadur Magar	9842867758	ghaga.nagendra1990@naradcampus.edu.np
IRC (Institutional Review Committee) / RMC (Research Management Cell) Coordinator	Maniraj Rai	9862526053	manirajthulung@naradcampus.edu.np
Examination Coordinator / Chief	Ganesh Kumar Raut	9842907778	rautganesh2037@naradcampus.edu.np
SAT Coordinator	Raj Kumar Rai	9814705753	bayungraj@naradcampusedu.np

B. QUALITY GOVERNANCE

Raj Kumar Rai
Campus Chief

B1. Please Tick ( ) if the institution has prepared / has written policy/guidelines/directive for the following sectors:

a) Campus Statute ☒
b) IQAC ☒
c) RMC ☒
d) ICT ☒
e) Teaching – Learning ☒
f) Human Resource Management ☐
g) Performance Appraisal ☒
h) Recruitment and Promotion ☐
i) Distance education policy ☐
j) Financial management ☐
k) ECA ☐
l) CCA ☐
m) Code of Conduct for Faculties / Teaching Staff ☒
n) Code of Conduct for Non-Teaching Staff ☒
o) Code of Conduct for Students / Student Charter ☒
p) Student Support ☒
q) Career / Placement ☐
r) Grievances Re-address ☐
s) EMIS ☒
t) Admission Policy ☒
u) Scholarship ☒
v) Alumni Association ☒
w) Anti-Harassment policy ☐
x) Environmental - Social Safeguard policy ☐

B2. List out compositions of all the committees/sub-committees. Also, mention the frequency of meetings these committees/sub-committees held in the last Three years

Body/Units/Cells	Telephone	Email	Frequency of Meetings

राज कुमार राई
प्रधानाचार्य

			Year I	Year II	Year III
CMC/EC/BOG: 1. Highdeep Keshar Rai 2. Shekhar Rai 3. Ambika Paswan 4. Samjhana Rai 5. Krishna Kr. Shrestha 6. Mausam Rai 7. Deepak Raut	 9707890810 9852844089 9842900358 9807794602 9849788829 9760313229 9803264479				
IQAC: 1. Dhrubaraj Rai 2. Babukaji Thapa Magar 3. Nagendra Bahadur Magar 4. Ram Kumar Mandal 5. Durga Prasad Khanal 6. Namnuhang Rai 7. Kumar Khadka	 9842958892 9842948392 9842867758 9863694951 9862936111 9862918550 9842907760	dhrubarajrai16@gmail.com			
RMC: 1. Maniraj Rai 2. Nagendra Bahadur Magar 3. Ganesh Kumar Khadka 4. Kabiraj Tamang 5. Gyandil Rai 6. Babukaji Thapa Magar	9862926065	manirajraithulung@gmail.com			
ECA: 1. Nagendra Bahadur Magar					

राज कुमार राई
क्याम्पस प्रमुख

2. Gyaandil Rai ……					
Self Assessment Team: **1. Rajkumar Rai** **2. Babukaji Thapa Magar** **3. Dhrubaraj Rai** **4. Nagendra Bahadur Magar**					
EMIS: **1. Nagendra Bahadur Magar** **2. Dhrubraj Rai** **3. Namnuhang Rai** **4. Ram Kumar Mandal**					
SQC: 1. Gyandil Rai 2. Kewal Tamang 3. Lok Bdr. Raut 4. Namnuhang Rai 5. Bijay Bishunkhe 6. Sanjita Rai 7. Muskan Lohani					

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क्याम्पस प्रमुख

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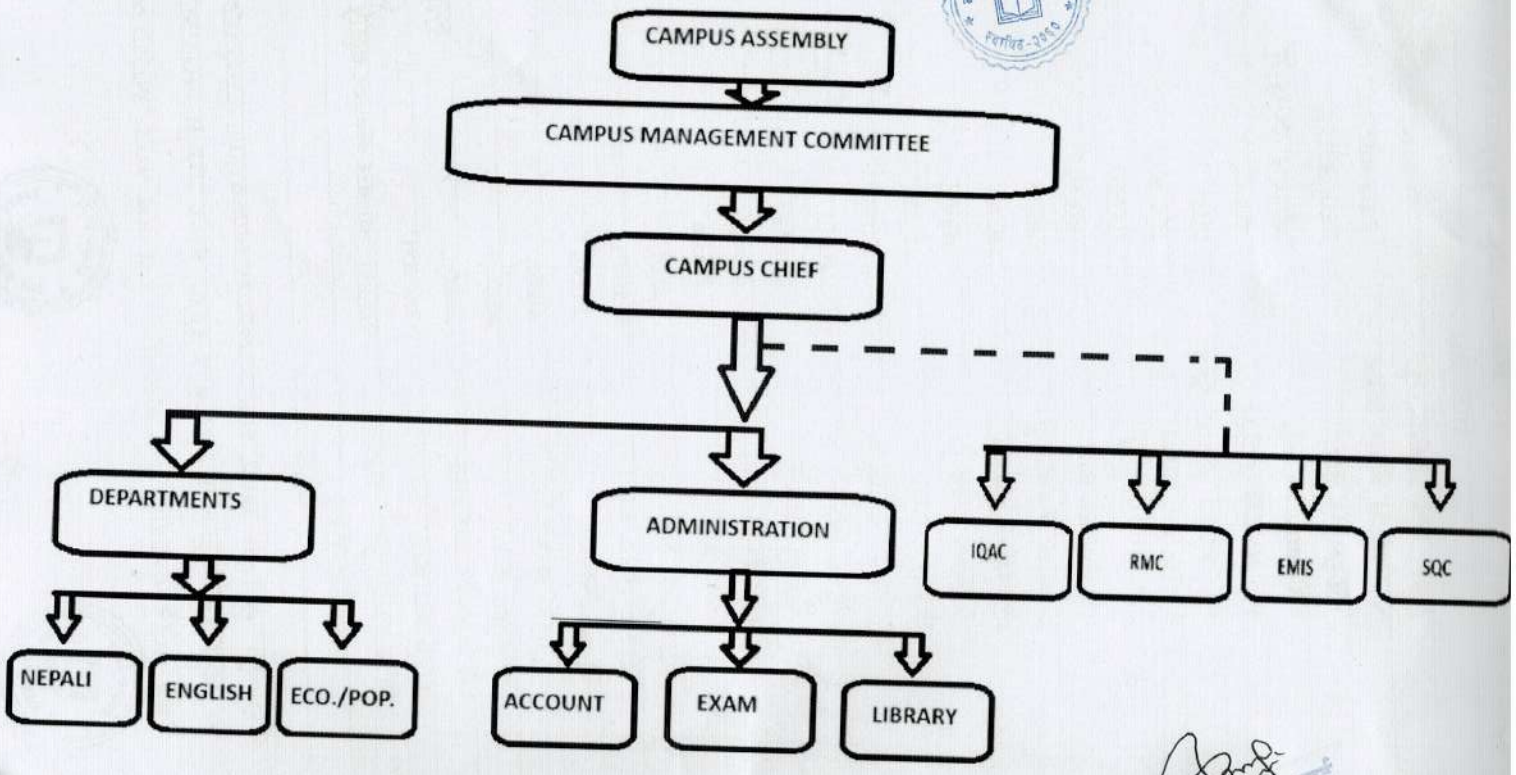
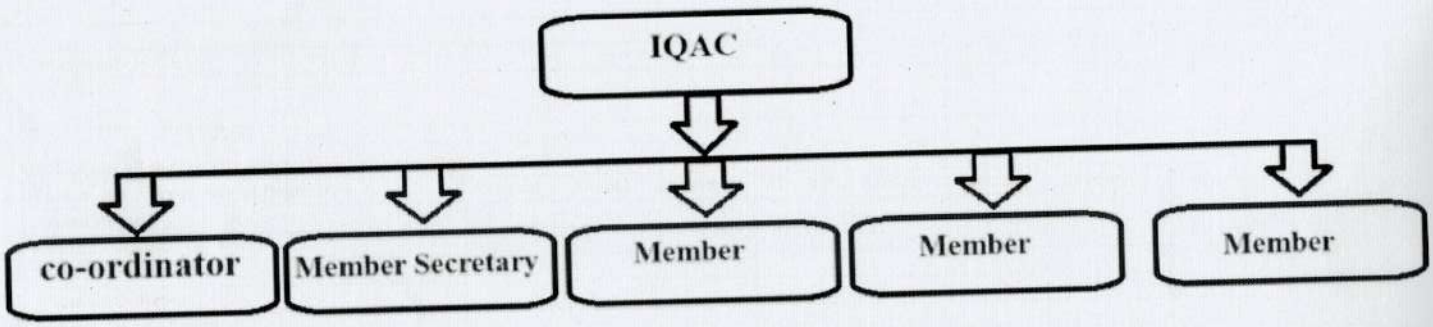
to participate in the QAA process

राज कुमार राई
व्याख्यान प्रमुख


CAMPUS ASSEMBLY
CAMPUS MANAGEMENT COMMITTEE
CAMPUS CHIEF
DEPARTMENTS
ADMINISTRATION
IQAC
RMC
EMIS
SQC
NEPALI
ENGLISH
ECO./POP.
ACCOUNT
EXAM
LIBRARY


IQAC
co-ordinator
Member Secretary
Member
Member
Member

To enhance the quality of education provided and enhance student success rates through effective teaching methods and comprehensive support systems.

Objectives:*

B5. List out all the regular publications of the institution available at present*.

Publication / Frequency of Publication	Biennial	Annual	biannual	trimester	monthly	irregular	occasional
Annual Report		√					
Academic Journal							
EMIS Report		√					
Tracer Study Report							
Academic Audit Report		√					
Green Audit (Social- environmental)							
Brochure		√					
Newsletter/s				√			
Other (specify) ……..							

C. ACADEMIC PROGRAM AND STUDENTS ENROLMENT

C1. Academic Programs currently Offered (Active) at the Institution by level and faculties*

Level	Faculty	Academic Programs	Date of Commencement (dd/mm/yyyy) AD (dd/mm/yyyy) BS	Teacher – Student ratio by Academic Program	Remarks
Under Graduate	Education	Bachelor of Education	1/05/2081	1:16	
Masters'					
M.Phil.					
PhD					
Professional non-degrees (such as PG Diploma)					
Total No. of Programs		1			

Add rows as required

C2. List the Departments in the Institution (faculty/institute/school)*

Faculty/Institute	Name of the Departments
Science and Technology	
Humanities and Social Sciences	
Management	
Education	**Department of Education**
Law	
Engineering	
Medicine/Health Sciences	
Agriculture /Vet. Sci.	
Forestry	
Other Faculties (specify) ……..	

Add rows as required

C3. Present Status of Student Enrollment by Gender at the institution (…. Year)* Number of Students per Semester/Year.

Level	Faculty	Program	Enrolment / Intake Capacity in the Program	Actually enrolled students number by Semester/Year															
				1st		2nd		3rd		4th		5th		6th		7th		8th	
				M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
Bachelors		B.Ed.	500	15	33	22	63	7	20	13	36								
Masters																			
M.Phil.																			
PhD																			
Total Number of Students				15	33	22	63	7	20	13	36								

(add additional rows as required) Note: *M = Male, F= Female*

C5. Present Status of Student Enrollment by Types of Disability at the institution (…. Year)

Physically challenged		Hearing Impaired		Vision Impaired		Hearing and Vision Impaired		Verbal / Vocal impaired		Intellectual Disability		Cognitive Disability		Hemophilia		Autism Multiple Disability	
M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
1	1																

Note: *M = Male, F= Female*

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C6. Territorial Profile of the students Enrollment

No of Students Enrolled	Bachelors'		Masters'		MPhil		PhD		Total
	M	F	M	F	M	F	M	F	
From the same district where the institution is located	54	151							
From other districts	4	10							
Same province	56	158							
From other province									
From SAARC countries									
From other countries									
Total Number of Students	57	152							

Note: *M = Male, F= Female*

C7. Drop-Outs of students by Programs (Last three Years) (arrange semester-wise dropouts – (appeared in semester-end examination against of admitted in the semester)

Program	Year of Enrolment	Enrolment Number	Completion year	Completion Number	Completion % = Graduate within postulated time (Cohort Year) / Enrolment of Cohort year *100	Drop-out % = 100 - (number of students appeared in the Final semester or Year exam / Enrolment number of Cohort Year *100).
B.Ed.	2074	48	2078	17	35%	65%
	2075	39	2079	25	64%	36%
	2076	63	2080	22	35%	65%
Grand Total		150		71		

(add additional rows as required)

C8. Information on Pass Percentage (Last Three Years) (end of the program/level)*

Faculty	Program	Semester/Year / Batch	Number of students Appeared in Exam	Number of students Passed the Exam	Pass Percentage
Eductiona	**B.Ed.**	**2074-78yr**	**17**	**12**	**70%**
		2075-79yr	**25**	**12**	**48%**
		2076-80yr	**22**	**3**	**14%**

(add additional rows as required)

C9. Student Placement and Progression Records (Last Three Years)

Career / Job	Year I (2078)		Year II (2079)		Year III (2080)	
	Male	Female	Male	Female	Male	Female
Civil Service	1			1		1
Security Service	4				1	
Private Sector			2	3		1
Self-employed / Entrepreneurship						
Internship (after graduation)						
Progression to further study (level-wise: Masters / MPhil. /PhD/ beyond the country/ within the country)	2	1		4		
Domestic (with in the country)	1					
SAARC						
Other foreign countries	1	2		1		
Scholarships Awardees (Name and number) ……..						
Any Other valuable information of Alumni						

D. HUMAN RESOURCE

D1. Number of faculty members at present by their qualifications*

Particulars	Academic Qualification								Weekly working / teaching hours		Annual Research Supervision (Master and above)		Number of faculties not meeting exact the same qualification / experience as defined by the university
Permanent / Full time	PhD		M. Phil		Master's		Grand Total		FT	PT	FT	PT	
	M	F	M	F	M	F	M	F					

Professor													
Associate Professor/Reader													
Assistant Professor/Lecturer					13		13						
Lecturer/Assistant Lecturer													
Teaching Assistant/Instructors													
Deputy Instructor													
Sub-Total													

(add additional rows as required)

Part Time Contract	**PhD**		**M. Phil**		**Master's**		**Grand Total**		**Weekly working / teaching hours**		**Annual Research Supervision (Master & above)**	
	M	**F**	**M**	**F**	**M**	**F**	**M**	**F**	**FT**	**PT**	**FT**	**PT**
Professor												
Associate Professor/Reader												
Assistant Professor/Lecturer												
Lecturer/Assistant Lecturer												
Teaching Assistant/Instructors												
Deputy Instructor												
Sub – Total												

Grand Total																	

(add additional rows as required) Note: *M= Male, F= Female*

D3. Present Status of Academic Staff by type of Disability at the institution (…. Year)

Physically challenged		Hearing Impaired		Vision Impaired		Hearing and Vision Impaired		Verbal / Vocal impaired		Intellectual Disability		Cognitive Disability		Hemophilia		Autism Multiple Disability	
M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F

Note: *M = Male, F= Female*

D4. Details of the Non-teaching Staff

Particulars	Distribution of Staff by Gender		
	Male	Female	Total
Officers			
Assistants	1		1
Support/help staff	1	1	2
Technical Staff	1		1
Total	**3**	**1**	**4**

(add additional rows as required)

D6. Present Status of Non-teaching Staff by type of Disability at the institution (…. Year)

Physically challenged		Hearing Impaired		Vision Impaired		Hearing and Vision Impaired		Verbal / Vocal impaired		Intellectual Disability		Cognitive Disability		Hemophilia		Autism Multiple Disability	
M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F

Note: *M = Male, F= Female*

E. FINANCIAL RESOURCE AND EXPENDITURE (OPTIONAL TO PRIVATE INSTITUTIONS)

E1. Source of Financing of the institution in the last three years:*

Source of Funding	Amount (Rs.)			Share of Annual Budget in %		
	Year 1	Year 2	Year 3	Year 1	Year 2	Year 3
UGC/Government grants	**700000**	**1134000**	**1410000**	**16%**	**17%**	**18.6%**
Donations			110000			1.5%
Fund Raising Drives/Activities						
Alumni Association						
Research and Consultancy						
Fee from Self-financed /initiated courses						
Fees from regular programs	2629983.04	2599391	1846200	59%	39%	25%
Any others (specify)bank deposit	1125105.61	2866404.68	4109345.97	25%	44%	53 4%
Total	4455088.65	6599795.68	7365545.97			

(add additional rows as required)

E2. Produce the audited income and expenditure details of last three Fiscal Year* (compulsory for public institutions, including community campuses)

(Including at least budget details for: Quality Enhancement, Research, Maintenance, Library, Scholarship) (for last 3 years?)

Year I (2078/79)				Year II (2079/80)				Year II (2080/81)			
Income source / heading	Amount	Expenditure heading	Amount	Income source / heading	Amount	Expenditure heading	Amount	Income source / heading	Amount	Expenditure heading	Amount
student fees	2629983.04	salary	1395801	student fees	3611391	salary	3440806.27	student fees	1846200	salary	2204121
UGC	700000	construction	316000	UGC	1134000	construction	427868	UGC	1410000	construction	
bank deposit	1125105.61	exam	383360	bank deposit	1955982.68	exam	288240	bank deposit	3706917.99	exam	374600
municipality		equipment	18800	municipality	298422	equipment		municipality	669808	equipment	13000
province		books	29760	province	600000	books	102948	province	622619.98	books	
donation		furniture		donation		furniture	11500	donation	110000	furniture	
other		ele/wat/comm	58972	other		ele/wat/comm	78573			ele/wat/comm	57074
		teaching prac	72320			teaching prac	76100			teaching prac	39825
		bank deposit	2012007.78			bank deposit	1883538.41			bank deposit	4243320.97
		other	122547.97			other	401170			other	433605
Total	4455088.65			Total	6599795.68				7365545.97		

(add additional rows as required)

F. INFRASTRUCTURE AND LIBRARY /LABORATORY RESOURCES

F1. Furnish the details in following*:

Utilization of Land (Mention area in M^2 provide conversion table):

Total land area owned by the institution	....20317.89..... M^2
Total land area leased by the institution	..... M^2
Land area used for Academic purpose	.....3386.38..... M^2
Land area used for Sports	.....1015.89..... M^2
Land area used for Garden	7449.89M^2
Land area used for other recreational activities	..... M^2
Type of Road access to the Institution (Black topped, Gravel, Motorable Track, only Trail)	Black topped
Distance of institution from National Highway (in KM)	500mtr

Construction Details

	Construction /Built-up area / Space in M^2)	No. of Structure	Number of rooms
Buildings :			
a. Administrative	338.63	1	3
b. Academic	507.95	1	12
b1. Academic Administration			
b2. Actual number of class rooms	17		
c. Average class size (M^2 / per person)	52m2		
d. Average room size (M^2 / per person for differently able students)			
e. Library space (Size in M^2)	64m2	1	1
f. Laboratory (Size in M^2)			
g. Total space / Size of Workshops			
h. Average size of Workshop (M^2 / per person)			
i. Sports: Name the sports with standard size of courts / peaches available	Badminton 88m2		
j. Seminar hall/s (seating capacity)	64m2 100		
k. Auditorium/s (Seating Capacity)			
l. Hostel	Yes		Remarks
m. Number of Rooms in Hostel	9		
n. Bed capacity of the hostel	36		
o. Average room size (M^2 / per person) in hostel	42		

p. Average room size (M^2 / per person for differently able students)			
Rental Infrastructure: Furnish the details:			
Faculty housing/staff housing/guest house (Capacity / Number of Bedrooms)			
User entitlement (not legal ownership in institutions name, however, authorized agency has given authority to use for defined / undefined period of time) of land / infrastructure use (MOUs): Briefly describe the details			

Library Resources (Last three years)	**Added in the last 3 years**	**Total**	**Remarks**
Text books in the library (item count - only the relevant, not all!)	310	5000	
Text books in the library (Types / varieties - only the relevant, not all!)	310	2710	
Reference books in the library (item count - only the relevant, not all!)		2390	
Ratio of reference books to student number (……)		1:24	
Reference books in the library (Types / varieties - only the relevant, not all!)		14	
Newspapers / Magazines			
Online Journals subscribed by Library / have access from library (Types, and are regular / all volumes/issues after starting subscription) (Latest / Recent additions / volumes / issues)			
Number of Computers in library / e-library for students and public use	3	6	
E-library access to public use (Yes / no)			
Photo copier	2	3	
Seating capacity in the library (reading room/seats)		20	
Seating capacity in the library (reading room/seats) in relation to total students enrolled (in %)		10%	
Name of Library software if it is in use			
Average number of books issued/returned per day (items)		10	
Average no. of weekly users / visits (person)		94	
Average no. of Documents weekly consulted (items)		103	
Average Log- ins in the e – library			
Ratio of Library books to number of students enrolled		1:24	

ICT Resources			
Automation status of library (Yes / no)			
Total number of computers/ laptops for the use of students	2		
Computers – student ratio in Computer Lab (e-lab)		1:41	
Total number of computers/ laptops for the use of faculties			
Share (%) of faculties with access to computers/ laptops (institutional)			
Total number of computers/ laptops for the Office Use	2	4	
Number of multimedia projectors			
Number of television display			
Internet capacity		100mbps	
Connection /availability of education roaming (EduRoam) service			
Number of smart boards		3	
Number of digital cameras			
Number of **Closed-circuit** (CC) Cameras		9	
Number of printers		3	
Number of photocopiers		3	
Number of scanners		3	
Capacity of data Backup facility			
Capacity of Power-back-up facility			
Total Number of restrooms		4	
Ratio of restrooms to students	Female: 1:20	Male:1:9	
Other Facilities/utilities	Yes		Remarks
Access to Internet to visitors (Available/not available)	Yes		
ATM			
Health Centre / Sick Room with First Aid Facility			
Post office			
Student hub (a common place / open space / Hall for students for informal studies and group works, equipt with few working desks, seats, computers, and power sockets to supply power to personal devices)			
Career / Placement Cell			

SQC			
Alumni	Yes		
Public Info Cell			
Student Counselling centre	Yes		
Changing room/cubicles			
Security guard			
Fenced /bounded compound	Yes		
Work place safety (fire extinguisher)			
Emergency response mechanism/practice			
Emergency escape/exit			
Safe Assembly area during the emergency			
Cafeteria			
Fast-food/coffee shop			
Stationary			
Gifts/souvenir shop			
For Technical Institutions (Health Sciences):			
Hospital Type	Own: MoU with Others:		
Average Daily Patient flow (OPD)			
Indore Patient Capacity / Bed			
Average number of Bed Occupancy			
Type of patients in relation to the academic program offered (briefly summarise)			
Types and quality of surgery (briefly summarise)			
laboratory			
imaging facility			
For Technical Institutions (Engineering):			
Workshops			
Laboratory			
Any other information…….			

.....			

Add rows as required

G. RESEARCH PROMOTION

G1. Research and research output of the institution in Last Three years (put numbers)

Heading	Year I	Year II	Year III
Budget Allocated for research			
Share (%) of research budget against total operational budget			
Amount generated through consultancy services			
Actual expenditure in research promotion			
Number of research training conducted by the institution			
Number of teachers who have taken research related training			
Total number of research projects offered by the institution			
Total number of research project awarded to the institution by external agencies			
Total number of research projects completed			
Over-head cost set by the institution for the individual faculty's research project (% of the project)			
Number of teachers who have received national recognition for teaching/research/consultancy (certificates of appreciation / funding won through competitive way)			
Number of teachers who have received international recognition for teaching/research/consultancy			

Number of Teachers who have attended international seminars			
Number of Teachers who were resource persons at national seminars/workshops			
Number of Teachers who were resource persons at international seminars/workshops			
A total number of thesis/dissertation completed in the institution (MA, MPhil. PhD)			
Number of students who have received Research Award (for MA, MPhil. PhD Research)			
Number of students who have received scholarship (Full including stipend)			
Number of students who have received scholarship (Partial)			
Number of students who have received scholarship (Fee waiver)			
Research Output / Research Publications: Number of publications by faculty members in the last 3 years (Only scientific publications, in which institution's name is appeared as an affiliating institution of the author)			
Number of Publications in Ranked journals (Nature, Q1-Q2)			
Number of Publications in Ranked journals (Q3-Q4)			
Number of publications in Peer reviewed, None-ranked International/foreign Journals			
Number of publications in Peer reviewed, Local (indexed in Nepjol with at least 1 star rating) Journals			
Number of publications in Peer reviewed, Local (indexed in Nepjol without star rating) Journals			
Number of publications in Conference Proceeding (full-length articles)			
Has the institute regularly published its own journal? Yes/no			
Number of national/regional/international conference the institution has organized in last three years?			
Number of any professional training conducted by the institution in last three years			
Number of key extension activities conducted by the institution in last three years			
Number of national/international visitors visited the institution in the last three years and they have make notes in visitors note book (prominent Professors / Scientist /			

Entrepreneur/Diplomats – only the higher ranked / Bisistha Shreni Officials / Rt. Honorable, Honorable)			

G2. Give the number of ongoing research projects and their total outlay.

SN	Name of the Project	Principal Researcher	Funding Agency	Funds (Rs.)

G3. List-out active national and international collaboration/networking of the Institution with formal MoU.

National
1.
2.
3.
4.

International
1.
2.
3.
4.

H. OTHER INFORMATION:

H1. State any prominent information of the institution and events / actions executed by the institution in the last three years

……

SUBMISSION

Date of Submission of the Complete Profile of the institution:

…… (dd/mm/yyyy) AD (Drop-down date)

…… (dd/mm/yyyy) BS (Drop-down date)

राज कुमार राई
क्याम्पस प्रमुख

Declaration:

Declaration of Head of the **Institution**

Hereby, we declare that the data and information provided in this form and submitted to the Educational Quality Assurance and Accreditation Council (EQAAC), UGC are true and the evidences produced to prove the information are genuine as per the institution's records. We bear the responsibility, if any, in case misinformation is detected.

Yours Sincerely,

Authorized Signature:

Name of the Signatory: Raj Kumar Rai

Designation: Campus chief

Name of the Institution:Narad Adarsha Eaducation Campus Chaudandigadhi Muncipability-4,Basaha,Udayapur

Date:2082/01/28

Official

आज मिति २०८१।११।०२ गते सोमवारका दिन यस नारद आदर्श शिक्षा क्याम्पस का संचालक समितिका अध्यक्ष हाईदिप केशर राईको अध्यक्षतामा संचालक समितिको नियमित बैठक बसि तपसिलको उपस्थितिमा निर्णयहरु पारित गरियो।

उपस्थिति :-

१) हाईदिप केशर राई	अध्यक्ष, क्याम्पस संचालक समिति	
२) शेखर राई	उपाध्यक्ष, " "	
३) अम्बिका पासवान	सदस्य, " "	
४) दिनेश राई	सदस्य, " "	
५) श्याम ब. राई	सदस्य, " "	
६) वीर ब. राई	सदस्य, " "	
७) जय कुमार राई	सदस्य, " "	
८) भूपेन्द्र राई	सदस्य, " "	
९) कुमार राई	सदस्य, " "	
१०) धन कुमारी राई	सदस्य, " "	
११) नूर्व सिं नेपाली	सदस्य, " "	
१२) मौसम राई	सदस्य, " "	
१३) नविन सुप्तिहाङ	सदस्य, " "	
१४) रेवन्ति राई	सदस्य, " "	रेवन्ती
१५) दिपक राउत	सदस्य, " "	
१६) बसन्त भण्डारी	सदस्य, " "	
१७) लाल कुमार राई	सदस्य, " "	
१८) सम्झना राई	सदस्य, " "	
१९) अन्जना राई	सदस्य, " "	
२०) अर्जुन तामाङ	सदस्य, " "	
२१) कृष्ण कुमार भेष्ठ	सदस्य, " "	
२२) नवराज थुलुङ	सदस्य, " "	
२३) ज्ञानदिल राई	सभापति, स्व.नि.यु.	Gandil
२४) लोकेश राउत	सचिव, "	
२५) गणेश कुमार राउत	प्राध्यापक प्रतिनिधी	
२६) राज कुमार राई	क्याम्पस प्रमुख	

आमन्त्रित :-

२७) ध्रुवराज राई निर्वतमान क्याम्पस प्रमुख

राज कुमार राई
क्याम्पस प्रमुख

प्रस्ताव हरू:-

(१) विधान संसोधन सम्बन्धमा।
(२) आ॰ व॰ २०८१/०८२ को वार्षिक बजेट (Annual Budget) सम्बन्धमा।
(३) संस्थागत संरचना सम्बन्धमा।
(४) रणनितिक योजना (Strategic plan) सम्बन्धमा।
(५) स्व: घोषणा सम्बन्धमा।
(६) मुद्दति खाता नविकरण सम्बन्धमा।

निर्णयहरू:-

नि॰न॰१) प्रस्तुत प्रस्ताव नं. १ उपर आवश्यक हलफल गर्दा यस नारद आदर्श शिक्षा क्याम्पसको विधान २०८१ योजना निर्देशनालय, किर्तिपुर मा पेश भई तेस्रो पटक संसोधन सिफारिस भई आएको हुँदा योजना निर्देशनालय, कानुन शाखा द्वारा प्रदत्त सल्लाहा सुझाव तथा टिप्पणीका आधारमा आवश्यक संसोधन गरि संसोधन पारित गरिएको निर्णय सर्वसम्मत पारित गरियो। साथै विधान स्विकृतिको लागि पुन: पेश गर्ने निर्णय समेत पारित गरियो।

नि॰न॰२) प्रस्तुत प्रस्ताव नं. २ उपर हलफल गर्दा क्याम्पस संचालन तथा गुणस्तर कायम गर्न आवश्यक आ॰ व॰ २०८१/०८२ को वार्षिक बजेट तपसिलमा उल्लेख गरिए अनुरूप पारित गर्ने निर्णय सर्वसम्मत पारित गरियो

राज कुमार राई
क्याम्पस प्रमुख

निर्णय नं. ३) प्रस्तुत प्रस्ताव नं. ३ उपर आवश्यक छलफल गर्दा यस तारद आदर्श शिक्षा व्यायमडको संस्थागत संरचना (Organizational structure) तपसिलमा उल्लेख भए बमोजिम रहने निर्णय सर्वसम्मत पारित गरियो।

संस्थागत संरचना (Organizational Structure)

→ → →

निर्णय नं. ४) प्रस्तुत प्रस्ताव नं. ४ उपर छलफल गर्दा यस व्यायमडको आन्तरिक गुणस्तर सुनिश्चितताको लागि रणनीतिक योजना (Strategic Plan) २०८१, सर्वसम्मत रूपमा पारित गरियो।

निर्णय नं. ५) प्रस्तुत प्रस्ताव नं. ५ को विषयमा यस तारद आदर्श शिक्षा व्यायमस स्थापना काल २०६० देखि हालसम्म नि. वि. वि. सम्बन्धन प्राप्त बि. एड. कार्यक्रम संचालन गर्दै आईरहेको अन्य कुनै निश्च विद्यालयको कार्यक्रम वा, विद्यालय कार्यक्रम संचालन भएको छैन, नितान्त नि. वि. वि., स्नातक वि. एड. तहको कार्यक्रम आफ्नो हुँदै भवन मा संचालन भएको स्वःघोषणा गरिदिने निर्णय सर्वसम्मत रूपमा पारित गरियो।

निर्णय नं. ६) प्रस्ताव नं. ६ उपर छलफल गर्दा यस व्यायमडको रा. वा. बैंक बेलहर शाखामा रहेको मुहति खाता लाई अवधि पुरा भईसकेको हुँदा नविकरण गर्ने निर्णय सर्वसम्मत पारित गरियो।

राम कुमार राई
व्यायाम प्रमुख